

Student member registration form



Please read *Your guide to the AAT Accounting Qualification* carefully before registering. If you do not complete all sections, it may delay your application. If you have any queries about completing this form please contact the Student Recruitment team on **0845 863 0802** or email **train@aat.org.uk**

To register online visit aat.org.uk/registernow

Please complete all sections in **BLOCK CAPITALS** throughout – all sections are mandatory.

Personal details

Title Mr Mrs Ms Miss Other
(please specify)

Gender Male Female

First name(s)

Surname

Address

Town County

Postcode Country

Daytime tel no. Mob no.

Email

Date of birth dd / mm / yyyy

Please inform us immediately if you change your details.

Have you previously been registered with AAT? Yes No

If yes, please state your student membership number:

Please state your Unique Learner Number (ULN), if known:

If you are in Scotland, please state your Scottish Candidate Number (SCN), if known:

Data Protection Act

By registering with AAT, you consent to the use of any data you provide for the purpose of administering your membership. This includes meeting the requirements of Ofqual and DIUS (for example, market research conducted by or on behalf of AAT). We may also use your details (name, address, telephone, including mobile numbers, and email address) to provide you with important information about products and services from AAT.

Your details may also be used to provide you with helpful insights into opportunities from third party organisations. Please tick this box if you do not wish to receive these opportunities. You can always opt out at a later date.

Bankruptcy, criminal convictions and civil offences

You must answer yes or no to each question otherwise your application will be delayed. If you answer yes to any of the questions, go to aat.org.uk/declarations for more information.

Are you or have you ever been bankrupt? Yes No

Are you or have you ever entered into an agreement with your creditors? Yes No

Do you have any criminal convictions which are not spent under The Rehabilitation of Offenders Act? Yes No

Have you ever been found guilty of a civil offence?
(Examples of civil offences are those under the Companies Act and Financial Services Act) Yes No

Have you ever been issued a County Court Judgment? Yes No

Declaration

I have read *Your Guide to the AAT Accounting Qualification* and note that there are further requirements for admission to professional membership in addition to completing the AAT Accounting Qualification. These include one years' work experience and a professional recommendation, pending approval of your application and payment of the subscription fee. I accept that the designatory letters 'MAAT' are reserved strictly for AAT professional members, that I cannot advertise any self-employed services in connection with AAT and that in any communications I will refer to myself as a student member. I understand that once registered as an AAT student member, I shall be bound by the AAT's *Memorandum and Articles of Association, Guidelines on Professional Ethics* and *The Money Laundering Regulations 2007* and AAT's regulations for the time being in force including the provisions of the *Disciplinary Code*. (Further information on request). I understand that if I am self employed, or do become self employed whilst a student member and provide accountancy services, I am not eligible for money laundering supervision by AAT and must register to be supervised by HMRC under *The Money Laundering Regulations 2007* in order to comply with the provisions of the Regulations.

I confirm that I have read the *Guidelines on Professional Ethics* in force at the date of this application and that I will read any amended version of the same upon being notified of its publication by AAT.

I confirm that the information in this application (or supporting it) is true and correct to the best of my knowledge and belief. I agree that:

- (i) if at any time I become aware that any information in this application (or supporting it) is incorrect or if it changes in any way, I will notify AAT straight away
- (ii) if any information in this application (or supporting it) is incorrect, the application may be invalid and AAT's Council shall not be bound by any decision it has reached based on such information
- (iii) AAT shall be entitled to suspend any membership granted on the basis of information in the application (or supporting it) whilst it investigates any reasonable concerns about my eligibility for such membership
- (iv) I may be liable to disciplinary action by AAT in respect of any information in this application (or supporting it) which is incorrect.

I agree that as part of any disciplinary investigation or proceedings carried out by AAT, it may use the information in this form, contact relevant third parties to request information and disclose to governmental and other professional bodies that a complaint has been made, the findings of its investigations and the results of disciplinary proceedings.

I agree that when necessary to fulfil its role as a supervisory authority pursuant to *The Money Laundering Regulations 2007*, AAT may disclose my employment details to the relevant Government Departments.

I understand that if I am self employed, or do become self employed whilst a student member and provide accountancy services, I am not eligible for money laundering supervision by the AAT and must register to be supervised by HMRC under *The Money Laundering Regulations 2007* in order to comply with the provisions of the Regulations.

I understand fully how information provided on this form, or in other correspondence with AAT will be used, particularly any sensitive data pertaining to my health, ethnicity, criminal or civil offences, disciplinary record and employment details.

Signature

Date

dd / mm / yyyy

Please send this form with your payment to: AAT, 140 Aldersgate Street, London EC1A 4HY.